



PRIVACY NOTICE

Esseco UK Limited are committed to protecting your privacy. This Statement of Privacy applies to the Esseco UK Limited website and governs data collection and usage. By using this website, you consent to the data practices described in this statement.

Collection of your Personal Information

We collect data in order to provide the products, quotations and services that customers purchase or request from us. We may capture identifiable information, such as your name, e-mail address, job title, work address and/or telephone number. Esseco UK Limited also collects anonymous demographic information, which is not unique to you, such as your post code and preferences.

There is also information about your computer hardware and software that is automatically collected by Esseco UK Limited. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used by Esseco UK Limited for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of our website.

Esseco UK Limited encourages you to review the privacy statements of any websites you choose to link to from the Esseco UK Limited website, so that you can understand how those websites collect, use and share your information. Esseco UK Limited is not responsible for the privacy statements or other content on websites outside of this website.

Use of your Personal Information

Esseco UK Limited collects and uses your personal information to operate our website and deliver the services you have requested, including;

- internal record keeping;
- to seek your views or comments on our products and services we provide and make the necessary improvements;
- to periodically send out promotional e-mails about new products, special offers or other information which we think you may find interesting by using the e-mail address that you have provided.

We review our retention periods for personal information on a regular basis. We are legally required to hold some types of information to fulfil our statutory obligations (for example the collection of accounting data). We will hold your personal information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

You have the right to ask us to not process your Personal Information for marketing purposes. We will inform you (before collecting your Personal Information) if we intend to use your Personal Information for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your Personal Information.

Alternatively, you can contact us by email at HR@essecouk.com, or you can write to The Company Secretary, Esseco UK Limited, Calder Vale Road, Wakefield, WF1 5PH, at any time.



You can choose to opt-out from your Personal Information being used for any purpose that differs from the purposes notified to you when we collected your personal information; or disclosed to any third party.

If you would like to do this, please contact us as set forth in the Contact section of this Privacy Notice. Please note that opting-out may prevent us from providing you with our services or information requested by you.

Esseco UK Limited does not and will not sell or rent your information to third parties unless we have your express permission to do so or are required to do so by law.

Esseco UK Limited will not share your information with any third parties for marketing purposes.

You may contact us at any time, to request that we:

- update any Personal Information which is out of date or incorrect;
- delete any Personal Information which we are holding about you;
- restrict the way in which we process your Personal Information;
- provide your Personal Information to a third-party provider of services; or
- provide you with a copy of any Personal Information which we hold about you.

We will consider all such requests and provide our response within the time period stated by applicable law.

We keep this Privacy Notice under regular review and we will place any updates on this web page. This Privacy Notice was last updated on 25th May 2018.

How to contact us

You can e-mail us at HR@essecouk.com, or you can write to The Company Secretary, Esseco UK Limited, Calder Vale Road, Wakefield, WF1 5PH.